

AQAR 2012-13

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Rajashi Shahu Arts And Commerce College,

1.2 Address Line 1

Rukadi

Address Line 2

Tal. Hatkanangale

City/Town

Dist Kolhapur

State

Maharashtra

Pin Code

416118

Institution e-mail address

rajshahurkd@yahoo.com

Contact Nos.

(0230)2586003

Name of the Head of the Institution:

Prin.Dr.Arjun B.Rajage

Tel. No. with STD Code:

(0230)2586003

Mobile:

9850883390

Name of the IQAC Co-ordinator:

Madhavi S. Solankurkar

Mobile:

9423981224/ 8459585276

IQAC e-mail address:

rajshahurkd@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58RAR/030 dated 10/03/2012

1.5 Website address:

www.rajshahuruk.in

Web-link of the AQAR:

www.rajshahuruk.in/ AQAR 2012-13. doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	74.20	03/05/2004	03/05/2009
2	2 nd Cycle	B	2.27	10/03/2012	10/03/2017
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/08/2004

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-12_____30 Augst 2012_____ (DD/MM/YYYY)

1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>		<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>		<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>		<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="---"/>								

Shivaji University, Kolhapur, (M.S.)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>

UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (<i>Specify</i>)	--
UGC-COP Programmes	√		

2. IQAC Composition and Activities

2.1 No. of Teachers	12		
2.2 No. of Administrative/Technical staff	04		
2.3 No. of students	--		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	--		
2. 6 No. of any other stakeholder and community representatives	--		
2.7 No. of Employers/ Industrialists	--		
2.8 No. of other External Experts	01		
2.9 Total No. of members	18		
2.10 No. of IQAC meetings held	03		
2.11 No. of meetings with various stakeholders:	No.	03	Faculty 02
	Non-Teaching Staff	2	Students 1
	Alumni	1	Others 1
2.12 Has IQAC received any funding from UGC during the year?	Yes No		
If yes, mention the amount	--	-	√

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Reaccreditation & Rural Colleges.
2. Preparation of Research Proposals

2.14 Significant Activities and contributions made by IQAC

1. Suggestions to various co-curricular & extracurricular activities committees
2. Collection of planning of activities by all committees & preparation of academic calendar.
3. Execution of all activities throughout the year as per planning.
4. Organization of National & University level seminar & workshops, teacher training programmers
5. Arranging guest lectures by eminent scholars on various topics

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar was prepared in the month of July and displayed in the staff room	<ol style="list-style-type: none">1. All activities are carried out as per the academic calendar2. Participation of students in all activities viz. arrangement of programmes, elocution competitions, cultural events, extension activities3. Publication of 3 books by the faculty and one by the college.

	4. One student ranked III in interzonal university cycling competition, two students participated in the interzonal university bodybuilding competition and one student was selected in the All India Inter University Cycling Competition
--	--

* See the Academic Calendar of 2012-13 as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	1	--	--	--
UG	2	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	2
Diploma	--	--	--	2
Certificate	--	--	--	2
Others	--	--	--	--
Total	3	--	--	6
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~/~~Core~~/Elective option / ~~Open~~ options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	--
Annual	1

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revised syllabi- B.A.II/B.Com- III

1. B.A. III Marathi –Business communication & Creative Writing, Human Values, Saint Literature.
2. B.A. III History – Preservation of Historical Monuments & Heritage
3. B.A. III English - African. Literature, Literature in Translation, Business Communication.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	13	2	--	3

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

6

--

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	15	9
Presented papers	5	10	2
Resource Persons	--	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The faculty submits the teaching plans subject/paper/class wise along with the teaching methods, tools to be used & specified time period to the college by July every year. It also submits the 180 days' plan. IQAC goes through the planning & suggests corrections if any. At the end of each term, a review of teaching & syllabus completion reports is taken. All results are put in the meetings of IQAC & are analysed & suggestions are given. This process ensures the smooth functioning of the teaching process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Shivaji University to which our college is affiliated has adopted reforms like semester system, double valuation, photocopy for all students from all streams & colleges as well as distance education.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS	Faculty	BCUD
2	--	1

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	296	32	79	115	49	93.05%
B.Com	142	06	20	89	18	92.86%
M.A.	064	--	04	23	12	69.25%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

In the faculty meetings, the IQAC suggests various programmes to the departments. The departments submit their plans of activities to the college. Besides, they submit the teaching plans and 180 days' plans along with the teaching methods and aids. The IQAC monitors the teaching and learning in the college. IQAC collects feedback from students and gives suggestions to the faculty accordingly.

At the end of every term, the faculty & departments submit the syllabus completion reports & activities completion reports to the Principal & IQAC give instructions to the faculty in the staff meeting.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	1
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	1
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative staff	8	--	--	--
Technical staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

There is a Faculty Development Committee in the college. It encourages the faculty for undertaking M. Phil. & Ph.D. research, research projects & publishing research papers through journals. IQAC also encourages the Departments & Committees to arrange seminars, workshops & conferences & publish their books. Students are also given projects by their teachers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	1	--
Outlay in Rs. Lakhs		0.65 lakh		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	06	--
Non-Peer Review Journals	--	--	04
e-Journals	--	--	--
Conference proceedings	2	2	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2009-13	UGC	65000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	65000/-	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	--
Sponsoring agencies	--	UGC	--	--	--
	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

05

09

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

NIL

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

40

State level

--

National level

--

International level

--

3.22 No. of students participated in NCC events:

University level

--

State level

--

National level

--

International level

--

3.23 No. of Awards won in NSS:

University level

--

State level

--

National level

--

International level

--

3.24 No. of Awards won in NCC:

NIL

University level

--

State level

--

National level

--

International level

--

3.25 No. of Extension activities organized

University forum

--

College forum

--

NCC

--

NSS

15

Any other

--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The N.S.S. units arranged Environmental Awareness Rallies in Rukadi & nine villages around Rukadi.
2. Collection of Nirmalya was done in the villages.
3. Fodder was collected for the farmers in the drought hit area.
4. A 7 Day camp of NSS was organised in Mudshingi where varied activities like cleanliness drive, plantation were arranged
5. Various guidance lectures were arranged for the villagers in Mudshingi.
6. A blood donation camp was arranged in collaboration with Date Blood Bank, Ichalkaranji

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1941.4m ²	--	--	--
Class rooms	12	--	--	12
Laboratories	2	--	--	2
Seminar Halls	2	--	---	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	62	5	UGC	--
Value of the equipment purchased during the year (Rs. in Lakhs)	NA	1.62290 Lakh	UGC	1.62290 Lakh
Others	--	--	--	--

4.2 Computerization of administration and library

Library:

1. The Library has 1.0 Version of SOUL Software with OPAC Software,
2. Borrowing of books is computerized.

Administration:

1. There are 2 computers for office work with Internet, Printers & copiers.
2. For scholarships, the Maharashtra Government has provided software in which all information is submitted online.
3. For admissions the Shivaji University has provided software in which all information is submitted online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3503	2,29,368=50	115	16,775=00	3618	246143=50
Reference Books	5012	20,73,424=41	187	59,939=00	5199	21,33,363=41
e-Books	--	--	--	--	--	--
Journals	24	2860=00	--	--	23	2860=00
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	41	700=00	--	--	41	700=00
Others (specify)	--	--	--	--	--	--
Novels Stories	887	99,645=76	36	80,55=00	923	1,07,700=76
Donations	1000	70,696=20	07	NIL	1007	70,696=20

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	1	1	1	1	1	1	--
Added	1	--	--	--	--	--	--	--
Total	32	1	1	1	1	1	1	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College has both wired Lan & Wi-Fi access is to computers. The college Campus is Wi-Fi. Teachers & students have access to computers & Internet An international Course in computers – MSCIT which is a recognized course of Maharashtra State Government is run by the college which is availed by students, teachers & residents in & around Rukadi. Our College is the only college which runs this course in the affiliated colleges of Shivaji University.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.14,494 Lakh
ii) Campus Infrastructure and facilities	0.77622 Lakh
iii) Equipments	0.23100 Lakh
iv) Others	0.26695 Lakh
Total :	1.41911 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has suggested the following activities in the college for student support as the student is at the center of all activities in the college.

1. Installation of Rotract Club for leadership & personality development
2. Students' adoption Scheme
3. Internet surfing for students
4. Group Insurance for students
5. MSCIT Course
6. Facility of Distance Education of Shivaji University.
7. B.A. degree of Y.C.M.O.U. Nashik
8. Open access to students in the library.
9. Soft skills development through Sachetana Mandal and COCs.
10. Library Services for Alumni
11. Library services for 6 hours & study room for 8 hours,
12. Guidance for competitive exams.

5.2 Efforts made by the institution for tracking the progression

There is an Alumni Association in the college. It holds Alumni Meets in which the alumni come in contact with the college. The departments collect the information of their Alumni & the college comes to know about the progression of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
487	77	--	--	564

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
325	57.62%

Women

No	%
239	42.38%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
296	144	--	81	--	521	331	157	01	75	--	564

Demand ratio

1.45:1

Drop out

3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Every year, students are appealed to take admission to the classes for competitive exams. Normally, one month to two months' guidance is arranged for these students. Students from SC/ST & Minorities are enrolled under the Entry in Services Scheme of UGC. Motivation Talks by experts, guidance lectures on various subjects like history, political science, mental ability, maths etc. are also arranged. Books on Competitive Exams, equipments, reference books are purchased using UGC grants. The students from this batch are provided with an extra Library card & internet facility. Faculty of the college as well as experts from outside guide them all.

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

Besides the Career Counseling & Guidance Cell, Department of commerce organizes career guidance lectures, interviews with entrepreneurs, lectures on entrepreneurship & career opportunities & visits to industries & offices. Students interested in various careers are counseled, informally. Workshops are arranged career counseling subject to the approval of the lead. College scheme of the shivaji university.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

There is a Sexual Harassment Prevention Committee in the college arranged a lecture on 'Vishakha Judgment' to gender sensitize all students. The Faculty sensitizes the students informally in their lectures as well time & again

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	350	986220/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____--_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

➤ Mission :

Overall Personality Development of Students

➤ Vision :

To endeavour to enable students to be successful & self-dependent in economic, cultural, social, political & managerial fields in the global scenario.

➤ Goals & Objectives :

1. To develop the overall personality of students through academic, co-curricular and extra-curricular activities.
2. To develop a responsible citizen
3. To bring the students, especially girls of socially & economically underprivileged classes of Rukadi and Villages around to Higher Education .
4. To provide facilities and platform to the students to improve their inherent talents and enable them to face the real life situations.
5. To make them able to work as a leader of a team and part of a team.
6. To develop an approach among the students towards the local means and ends to meet the local requirement.

6.2 Does the Institution have a Management Information System

The college has a website on which all basic information about the college i.e. its principal & faculty, all committees, events & photographs is uploaded.

The prospectus gives the information about the college, its various committees as well as the admission process & academic calendar of the ensuing year. The annual magazine of the college provides information about all activities conducted in the college throughout the year as well as achievements of the students & photographs of important events. The copies of annual magazine are distributed to the students.

All notices are displayed on the notice boards. Library purchases & e- journals which are available to all students & faculty are also displayed.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to Shivaji University. The university designs the curricula & syllabi which is compulsory to all colleges. Two of our faculty of which one is Dr. K. A. Shinde is a member of Board of studies in History & the other Dr. G. R. More is a member of BOS in Marathi, who contribute in the curriculum development. Other faculty shares its views with their BOS members about the curricula. Besides, the Director B.C.U.D. of the Shivaji University is the principal of our college and hence he works as an ex-officio member of all decision making bodies in the university. The syllabi of the two Career Oriented Programmes - Courses in English language & Courses in Tourism are designed by our faculty

6.3.2 Teaching and Learning

The Faculty takes efforts to make teaching effective by using internet, reference books, attending workshops, seminars, teacher training programmes conferences etc. organised by the university & other institutions. The college also arranges teacher training programmes on revised syllabi. Departments arrange study tours, industrial visits, film shows, guidance lectures by entrepreneurs, guest faculty from other colleges. Use of ICT augments teaching & learning.

6.3.3 Examination and Evaluation

The university has accepted the semester pattern of examination. The university declares the examination programme & the college conducts the exams as per the instructions of the university. The faculty attends the central assessment programme for evaluation. It also evaluates the seminars, projects & visas compulsory for the completion of the course. The faculty arranges class tests of the students as & when required

6.3.4 Research and Development

Out of the 17 faculty members 6 faculty have completed their research for Ph. D. and 7 faculty members are doing their research for Ph.D. Three members of the faculty are M.Phil. & Ph.D. guides. The faculty presents papers in various seminars & conferences. It writes research articles in journals. Three books with ISBN numbers have been written by the faculty. The students are encouraged to participate in various programmes & activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library committee makes it a point that all text books are purchased as per the requirement. Reference books & journals are purchased as per the suggestions & selections by the Faculty. Books are catalogued using SOUL software. All students have free access to the library. Students enrolled in Entry in services are provided with books for competitive examinations.

Both the faculty & students have access to internet in the library. They may use OPAC for selection of books to be borrowed.

The college shares its campus with its sister institutions. Hence, it cannot make changes in the building or rooms. However, laptops, projectors etc. are made available to the faculty.

6.3.6 Human Resource Management

The Faculty Development Committee prepares a table showing the required numbers of O.P.s, R.C.s or short term courses in stipulated time & sees to it that the faculty completes them without creating any friction with the smooth functioning of the college.

The college also helps the Faculty who wishes to avail FIP from UGC. It also works for the placement of the Faculty. The Faculty is also encouraged for M. Phil., Ph. D. research & minor & major research projects.

The administrative staff & library staff is also sent for various training programmes.

6.3.7 Faculty and Staff recruitment

The norms of faculty & staff recruitment are set by UGC, Govt of Maharashtra & the Shivaji University. The college has strictly followed all the norms. The college has only 3 CHB & 5 visiting faculty to recruit every year. This faculty is recruited as per the norms on yearly basis. For technical support, AMCs are made with outside agencies.

6.3.8 Industry Interaction / Collaboration

There are no linkages or MOUs with industries. However, some departments in the college arrange visits & study tours to industries & interact with the owners & workers.

6.3.9 Admission of Students

Norms set by the UGC, University & Govt. Of Maharashtra are strictly followed in admission. All information regarding the seats available, subjects, fee structure, reservation policy etc. is published in the prospectus. Every student who wishes to take admission is counselled before & after the declaration of merit lists. Parents along with their wards are interviewed to understand their family background & difficulties.

6.4 Welfare schemes for

Teaching	I. Loans & deposit schemes from Mahalaxmi Pat Sanstha of the Employees of Balasheb Mane Education Trurt, Rukadi
	II. Felicitation on the occasion of M. Phil. & Ph.D. rewards & other awards like Best Teacher Award etc.
Non teaching	I. Loans & deposit schemes from Mahalaxmi Pat Sanstha.
Students	I Student Adoption Scheme
	II Students' Aid fund

6.5 Total corpus fund generated 17,000/-

6.6 Whether annual financial audit has been done Yes √ No --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes -- No √

For PG Programmes Yes -- No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Alumni Association arranges Alumni Meets to discuss their views about the activities & programmes in the college & give suggestions for improvement informally.

6.12 Activities and support from the Parent – Teacher Association

The Teacher-Parent Forum arranges parents' meet villagewise. In these meets parents are informed about the activities in the college, the efforts taken by the college, rules of discipline, new schemes, attendance of students etc. The parents also express their doubts & expectations from the college. The college clears their doubts & tries to comply their expectations.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

As the campus of the college is shared by other sister institutions, and it doesn't have much empty space to plant trees. The college has planted trees in front of the college on the Z.P. play ground. There are some plants in the middle square. However the building is built in such manner that it doesn't need to use electricity as the day time. The waste papers are given for recycling & the waste water is soaked in the campus.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Nil

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All activities planned at the commencement of the year were completed, the syllabi were completed, tests were arranged & Exams of University & internal exams were conducted

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

I) Students' Welfare Scheme :

- 1) Title of the practice:

Students' Adoption Scheme

- 2) Objectives of the Practice

- To help the needy students in education
- To provide the needy students examination fees, admission fees, educational expenses bus/train fares.

- 3) The Context

The socially underprivileged students are given scholarships for their education & the economically backward students are given freeships. However, some students hail from very poor homes & cannot afford the other education expenses. Such students have to quit education. The faculty, observing this situation, decided to support such students, who don't receive any other scholarship

- 4) The Practice :

The college invites applications from the needy students who don't get any scholarship from the government .The applications are scrutinized, the students are interviewed, the facts given by the students are confirmed & lastly students are selected for adoption.

The students are provided with the education expresses & their progress is supervised throughout the year so that their support can be continued next year.

5. Evidence of Success :

The students who have been adopted by the faculty until now have been able to complete their graduation.

6. Problems encountered & Resources required.

The number of needy students in the college is too big. The faculty alone cannot help all such students.

The college needs more people or NGOs to provide money for the needy students.

II) Awards to students by faculty

1) Title of the Practice: **Awards to Students by faculty**

2) Objectives of the practice

- To felicitate the meritorious students
- To encourage & inspire other students for more efforts

3) The Context

The college felicitates the student with first rank from each class. However, students with highest marks in final year specialization are not covered in it. Hence, the faculty has created a pool from the interest of which these students are felicitated.

4) The Practice :

Every year the students with highest marks in their specialization in the departments & the student with highest marks in all subjects in all classes are found out. There are 4 Special subjects at B.A.III. So, 4 Students with highest marks in their subject at B.A.III & 1 student with highest marks in all subjects in all classes are given awards. The faculty has contributed for these awards. A pool was made from the contribution of the faculty & the interest gained on that fund is used for the students' awards.

Ours, being a rural college not many of our student get rank at the university level. Hence the college felicitates the students with first rank. However, students with highest marks in their specialization subjects were not felicitated. Hence these awards were started by the faculty so that all the students get inspired/ encouraged to put in their all efforts.

5) Evidence of success :

There is a healthy competition among the students for getting these awards.

6) Problems encountered & resources required

We need more funds to increase the amount of award.

7.4 Contribution to environmental awareness / protection

This year the college organised an adventure camp in which it organised an environmental awareness rally in the villages in the catchment area of the college, viz Rukadi Atigre, Mudshingi, Chokak, Male, Herle, Sajani, Tilwani, Rui. Besides, the college arranged an activity for collection & donation of nirmalya at the time of Ganpati Idols Immersion. In addition, guidance lectures for students as well as the society outside were arranged on water Management, Environment Protection etc.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The students participated in an Earth Environment Rally organized by Shivaji University

8. Plans of institution for next year

1. To work intensively on Competitive Examinations Guidance
2. To arrange a state level workshop on conversational English
3. To arrange teacher training programmes on revised syllabi in collaboration with the university
4. To send the Faculty and staff to various seminars, workshops and conferences
5. To augment the infrastructure to give a better learning experience to the students
6. To arrange guidance for various careers

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Name: Prin. Dr. Arjun B. Rajage

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
